



**MEMO**

**TO:** MGEX Clearing Member  
**FROM:** MGEX Clearing House  
**DATE:** November 21, 2013  
**SUBJECT:** December Spring Wheat Option Expiration

This is a reminder that the expiration of December Spring Wheat option positions is scheduled for Friday, November 22<sup>nd</sup>. All Clearing Members should use the on-line position reporting system to update and verify their December Spring Wheat option positions **by 4:00 pm CT**. Clearing Members should press the #7 on the position menu to verify and report the expiring options positions to the MGEX Clearing House. Once verified and following option assignments, the MGEX Clearing House will reset your status which will require a second, one time verification by 8:00 am CT November 25<sup>th</sup> in order to report all other final futures and options position for the trade day.

Also, any exception forms (to exercise out-of-the money positions or not exercise in-the-money positions) should be submitted by 4:00 pm CT. You should expect to see your assignments at approximately 5:00 pm CT on November 22<sup>nd</sup>. Finally, please return the below contact information so that the MGEX Clearing House can reach you after 4:00 pm on Friday. The MGEX Clearing House thanks you in advance for your attention to this matter.

Return the contact information to the Clearing House (E-mail: [clearing@mgex.com](mailto:clearing@mgex.com))

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**PERSONS AVAILABLE FOR OPTION EXPIRATION**

Clearing Member \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone \_\_\_\_\_